National Technical Information Service

Job Title: Business and Industry Specialist (Science Data Librarianship), GS-1101-12
Department: Department Of Commerce
Agency: National Technical Information Service

SALARY RANGE: $76,378.00 to $99,296.00 / Per Year
OPEN PERIOD: Monday, May 18, 2015 to Monday, June 8, 2015
SERIES & GRADE: GS-1101-12
POSITION INFORMATION: Full Time, Competitive – Permanent
PROMOTION POTENTIAL: 13
DUTY LOCATIONS: 1 vacancy in Alexandria, VA
WHO MAY APPLY: All qualified U.S. citizens
SECURITY CLEARANCE: Q - Nonsensitive
SUPERVISORY STATUS: No

JOB SUMMARY:

This position is responsible for planning and executing complex business and industry programs and functions essential to the accomplishment of the employing unit's mission to ensure access to federally funded science information.

Your application package may be shared with other selecting officials at NIST with opportunities like the one you are applying to. Additional selections may be made through this vacancy.

KEY REQUIREMENTS

- You must be a U.S. citizen.
- You must be suitable for Federal employment.
- Time in grade must be met by closing date of the announcement.
- You must be registered for Selective Service.

DUTIES:

The duties of this position are:

- analyzing data and information management concepts and issues
- synthesizing database management concerns and continuously focusing on upgrading of information systems requirements
- drawing conclusions and making recommendations for operating management systems efficiently
- identifying data trends
- collaborating with the research environments to define the data management, repository development, technology and technology transfer concerns (for academia, corporations and the public)
• providing oversight and focus to database content management issues
• managing supporting staff, including hiring and training to conduct research, to effectively communicate with external and internal customers
• developing educational/information briefings in order to communicate issues and solutions

QUALIFICATIONS REQUIRED:

To qualify, applicants must have one year of specialized experience equivalent to at least the GS-11 level. Specialized experience is defined as experience supporting initiatives to encourage the research community to share data more openly (open/public access), using tools for extracting, wrangling, storing, analyzing and visualizing data and experience with the research data lifecycle and its evolution.

Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community, student, social). Volunteer work helps build critical competencies, knowledge, and skills and can provide valuable training and experience that translates directly to paid employment. You will receive credit for all qualifying experience, including volunteer experience.

All applicants will be rated on the following skills or competencies:

• Knowledge of requirements for library science information and data management throughout the research lifecycle.
• Knowledge of evaluating and implementing information management tools and content management solutions.
• Skill in applying methods to curate research data.
• Ability to analyze needs and develop comprehensive solutions for a science repository.
• Ability to interact with internal and external customers.
• Ability to build relationships across a range of professional and science disciplinary areas.

AGENCY CONTACT INFO:

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