Job Title: LIBRARIAN
Department: Department Of Veterans Affairs
Agency: Veterans Affairs, Veterans Health Administration

SALARY RANGE: $58,562.00 to $76,131.00 / Per Year
OPEN PERIOD: Wednesday, May 20, 2015 to Wednesday, May 27, 2015
SERIES & GRADE: GS-1410-11
POSITION INFORMATION: Full Time - Permanent
DUTY LOCATIONS: 1 vacancy in Salem, VA
WHO MAY APPLY: United States Citizens
SECURITY CLEARANCE: Other
SUPERVISORY STATUS: No

JOB SUMMARY:

Vacancy ID: 1404266

OUR MISSION: To fulfill President Lincoln’s promise – “To care for him who shall have borne the battle, and for his widow, and his orphan” – by serving and honoring the men and women who are America’s Veterans. How would you like to become a part of a team providing compassionate care to Veterans?

The Department of Veterans Affairs (VA) needs employees who possess the energy, compassion, and commitment to serve those who served our Country. Whatever the job title, every position in VA will give you a chance to make a meaningful and personal contribution to the lives of truly special and deserving people - our Veterans. VA professionals feel good about their careers and their ability to balance work and home life. VA offers generous paid time off and a variety of predictable and flexible scheduling opportunities. Working for VA is one of the most emotionally satisfying and professionally rewarding ways to dedicate the best within you to your Country's service. If you are transitioning from the military or a Veteran already, we invite you to explore the benefits of continuing your career at the VA. The VA is committed to hiring Veterans.

The VA is much more than just another employer. It is an honorable, open and welcoming community of those who care. Gratitude is our motivation and service is our mission.

The VA has adopted Core Values and Characteristics that apply universally across the Department. The five Core Values define “who we are,” our culture, and how we care for Veterans, their families and other beneficiaries. The Values are Integrity, Commitment, Advocacy, Respect and Excellence (“I CARE”).

America's Veterans need you! To find out more, go to http://www.va.gov/jobs/.

KEY REQUIREMENTS

• You must be a U.S. citizen to apply for this job
You may be required to serve a probationary period
Background investigation may be required
Selective Service Registration is required for males born after 12/31/1959

DUTIES:

Employee will be assigned to the Library Section, Office of Education, VA Medical Center, Salem, VA, supporting evidence-based, patient-centered care by assisting, teaching, and supporting health care and research professionals to access evidence-based medicine resources with skill and competence. Duties include, but may not be limited to the following:

- Coordinates the medical library program for the facility; performs the following duties as an academic medical center librarian: provision of reference service; search training; clinical librarianship if desired; and embedded service to educational, research, administrative, and clinical groups as needed; and is familiar with the operation of an extensive interlibrary loan network encompassing all areas—monographs, serials, reference materials, patient health education, and audiovisual software to satisfy the research, clinical, education, and administrative needs of the facility.
- Answers a wide range of complex and comprehensive queries utilizing a variety of reference tools; serves as the clinical searcher for emergent clinical knowledge databases to obtain knowledge-based information to assist clinicians in their health care delivery needs; and participates as an active member of knowledge-based inter-professional hospital-wide committees as assigned (i.e., Research, Patient Safety, Ethics, etc.).
- Communicates regularly with customer groups and teams (clinicians, Service Chiefs, house staff, etc.) to present focused training and engender collaboration on matching information tools and relevant information resources to resolve clinical information/knowledge needs.
- Ensures compliance with copyright legislation as applicable to the Knowledge Services Center; and manages any Library Section fund control points for the medical center efficiently and effectively.
- Pursues outreach efforts to market and fully exploit the benefits of library tools for information seekers, trainers, and project leaders; and designs and organizes a distinct library website and/or SharePoint site or as part of a greater Office of Education site.
- Teaches information tools, knowledge resources, and/or services that focus on building clinical information literacy and decision making skills; instructs end-users, primarily clinical staff, and provides training on how and where to find relevant information and how to assess the quality of the information; and works with the facility's Designated Learning Officer (DLO) to promote and train users including patients to navigate the facility's clinical and knowledge-based systems, tools, and resources.
- Utilizes effective and efficient instruction interventions (one on one, small group, webinars, booklets, flyers, etc.) for information literacy and web-based resources appropriate to users' needs; and oversees the efficient operation of the Learning Resource Center jointly developing measurable goals with the DLO, Education staff, and librarians in VISN 6.
- Assists in the application of computers in education and training, including selection of appropriate computer software, space and support efforts; collaborates with the facility's
clinical informatics group to share information resources to improve accessibility of information and/or knowledge tools and resources that rapidly deliver information at the point of care; attends and collaborates with other library professionals on a state-wide, regional or national level as appropriate; and supports facility communication efforts through the maintenance and dissemination of bulletins, memoranda and Health Care System Memoranda.

- Chairs the facility's Archives Committee, which includes developing criteria for what to archive/accept as donations for possible display in the facility museum area, or include in the historical collection; has responsibility for the Inventory database (e.g., Archives Excel spreadsheet) of archived items; works with National VA Archivist and, as needed, local resources (e.g. Salem History Museum) on best practices for archiving and displaying items; and assists in special events that involve archival materials, such as anniversaries.

QUALIFICATIONS REQUIRED:

BASIC EDUCATION REQUIREMENT – Applicants must first meet the requirements of paragraph A or B as indicated below:

A. Successful completion of one (1) full academic year of graduate study in library science in an accredited college or university, in addition to completion of all work required for a bachelor's degree. (TRANSCRIPTS REQUIRED)

OR

B. Possess a total of at least five (5) years of a combination of college-level education, training, and experience. To qualify on this basis, you must establish conclusively that the education, training, and experience provided a knowledge and understanding of the theories, principles, and techniques of professional librarianship; a knowledge of literature resources; and the knowledge and abilities essential for providing effective library and information services. (TRANSCRIPTS AND DOCUMENTATION REQUIRED)

SPECIALIZED EXPERIENCE - In addition to meeting the basic education requirement above, applicants must have at least one (1) year of specialized experience that equipped them with the knowledge, skill and ability to successfully perform the duties of this position, and that is typically in or related to the work of this position. To be creditable, this specialized experience must have been equivalent to at least the GS-9 grade level in the Federal service. Specialized experience includes: knowledge of the theories, objectives and techniques of library and information sciences; performing the full range of library functions including reference, interlibrary loan, cataloging and classification, collection maintenance, acquisition, and archiving; knowledge of scientific and medical literature resources; knowledge of a wide range of information tools including the online literature searching systems and indexing techniques; establishing and maintaining an online library and training electronic system users; and participating on library-related committees.

OR


SUBSTITUTION OF EDUCATION FOR EXPERIENCE (TRANSCRIPTS REQUIRED) - 
Successful completion of three (3) full years of progressively higher level graduate education in 
library science or doctoral degree (Ph.D. or equivalent) related to the position being filled is 
qualifying at the GS-11 grade level.

**OR**

COMBINING EDUCATION AND EXPERIENCE (TRANSCRIPTS REQUIRED) - 
Combination of successfully completed graduate education and experience may be used to meet 
total qualification requirements.

You will be rated on the following Knowledge, Skills, Abilities and Other characteristics 
(KSAOs) as part of the assessment questionnaire for this position:

- Knowledge of the theories, objectives, and techniques of library and information 
  sciences.
- Skill in teaching techniques to provide a wide range of training and teaching programs.
- Knowledge and skill in the use of a wide range of information tools including the online 
  literature searching systems, indexing techniques, and search strategies and procedures.
- Knowledge of scientific and medical literature, standard and emerging authors, 
  publishers, editors, and producers.
- Ability to communicate effectively with a wide range of people from varying 
  backgrounds.
- Ability to follow applicable regulations and instructions regarding access to computerized 
  files, release of access codes, etc.