

Program Advisory Committees

The School of Information Program Advisory Committees (PAC) are aligned with the School's career pathways – especially those that are focused on topic areas rather than type of library. These include the following PACs:

- Technology (representing the following career pathways: Digital Services, Emerging Technologies, Web Programming and Information Architecture)
- Information Intermediation and Instruction
- Leadership and Management
- Management, Digitization, and Preservation of Cultural Heritage and Records (Archival Studies and Records Management)
- Youth Services
- Information Organization, Description, Analysis, and Retrieval.

In addition to these topically-focused PACs, two PACs focus on specific programs: Teacher Librarianship Program, and MARA Program.

Responsibilities of Program Advisory Committees Leads:

- **Membership:** The goal is to have a diverse group to give input to the School on curriculum and trends. There are typically 3-5 people serving on PACs. Membership is at the discretion of the PAC Leads but generally members should be appointed for 2 years, and are renewable. Invitations to serve on the PAC and thank you letters for their service are sent by the PAC Leads. PAC Leads will regularly review membership of the PACs to see if any changes need to be made.
- **Meeting frequency:** Meet twice a year (once a semester) for an hour each time via Collaborate.
- **Meeting agenda:** Meetings should gather suggestions for additions to the curriculum and identify trends in the specific area. Before each meeting, the leads should check to see if the ideas suggested previously by the PAC will be implemented; report back to the PAC.
- **Meeting reports:** A short written report after each meeting should be sent to the PAC, Curriculum Co-Chairs, and the Director. The report should include:
 - Members: List of members
 - Meetings: Date of meeting
 - Committee input and iSchool implementation of new ideas: an iterative cycle of reporting curriculum and activity to the committee members, gathering their input, and reporting back on the implementation of the new ideas they offer. New ideas should be sent to the Curriculum Co-chairs and to the Director immediately after the meeting via the report.

PAC Leads submit a summary report each year for the May Faculty Retreat.