Current Openings

Public Service Librarian

Queen Anne’s County Library in Centreville, Maryland seeks an innovative and community-oriented Public Services Librarian for our Centreville Branch. The ideal candidate will be passionate about providing excellent library service to adults with an emphasis on public service, readers advisory, collection development and programming. Recent and soon-to-be graduates are encouraged to apply. This position includes some evenings and weekends.

Centreville is located on Maryland’s Eastern Shore. It is within an hour’s drive of Annapolis, Washington D.C., Dover and various beaches.

Major Duties:

- Staffing the reference desk

- Developing and leading programs for adults

- Readers advisory

- Collection development

- Assisting patrons with computers and personal technology

- Updating the website and social media

Qualifications:

- MLS from an ALA accredited school (will consider students who will complete studies in December 2014)

- Excellent customer service skills

- Exceptional verbal and written communication skills

- Proficiency in technology such as: computers, e-readers, tablets, email and Microsoft Office

- The ability to work effectively independently and as part of a team

- Knowledge of online resources and social media

Hiring range: $46,125 to $51,450 (dependent upon experience). Comprehensive benefits package and professional development support. Submit a cover letter, resume and 3 references to Kim Baklarz, Branch Manager at kim@qaclibrary.org. Position will remain open until filled.