Instruction Librarian

Red Rocks Community College

Lakewood, CO

Posted: 07/21/2014

Application Due: 08/01/2014

Status: Full Time

Salary: $40,000 to $44,000

Purpose Statement

This position exists to develop and promote the library's instruction program and coordinate web content development and management.

Responsibilities

Instruction: Develops and delivers customized library instruction sessions in person and online both in the library and in other locations across two campuses. Actively seeks out opportunities for collaboration with teaching faculty to embed library services and resources into the curriculum. Stays abreast of and
implements best practices and innovations in library instruction.

Web Content Management: Manages the editorial process of library's web presences, to include monitoring the creation, maintenance, and removal of content. Develops web content strategy and trains others in best practices. Conducts regular assessment and usability studies to ensure a positive user experience.

Research Services: Provides multiple modes of reference and instruction services and circulation desk coverage. Creates, maintains, and manages user-centered web content related to major job duties for the library's web presence.

Planning & Assessment: Collects, analyzes, and synthesizes data and statistics in major job duty areas to set and measure personal and team goals.

Service to Team & College: Participates in the planning and development of library operations, including pursuing professional development opportunities related to major job duty areas, coordination of services, and in the curricular life of the college. Represents the library at campus events and by serving on committees.

**Qualifications**

Minimum Qualifications: Master's in Library Science or Library & Information
Science. Experience (which can include internships and/or practicums) providing virtual (IM, chat) reference services. Experience (which can include internships and/or practicums) managing web content in a content management system (CMS) such as WordPress, Drupal, and/or LibGuides. Strong verbal communication skills.

Preferred Qualifications: Experience developing library instruction in higher education environment, including outcomes and assessment. Experience serving in the AskAcademic chat consortium. Knowledge of academic information literacy standards as defined by ACRL.

To Apply
To apply for this position the following are required: (1) A completed RRCC employment application (only information contained on the application will be used to determine if applicants meet minimum qualifications. Please use dates), (2) A cover letter, (3) A resume or CV, (4) Unofficial transcripts (official transcripts will be required for the position finalist).

Notice: All areas of the employment application must be completed in full for consideration. A resume will not be accepted in place of a completed application.

About Red Rocks Community College
Located at the foot of the Rocky Mountains in Lakewood, Colorado, Red Rocks Community College offers more than 150 programs and 650 courses leading to
two-year degrees or professional certificates.

Red Rocks has campuses in Lakewood and Arvada. Courses are delivered in formats from traditional classroom to online to self-paced and weekend classes. Since 1969, Red Rocks Community College has delivered quality education to an eclectic mix of students of all ages, incomes and backgrounds. For many of our 15,000 annual students, Red Rocks is the convenient community college just down the street. For others, a Red Rocks program or course is worth traveling halfway around the world.

Please follow this link for an application: www.rrcc.edu/hr/jobs.htm. Application documents may be emailed to hrjobs@rrcc.edu or mailed directly to:

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